

## GUIDELINES FOR YSFL FIELD DIRECTORS

All field Directors should read this document as it outlines the items of importance for running a field for the YSFL tournament.

1. **Field Schedules** – Field schedules are available on each state tournaments websites. Chose the “Field Schedules” menu choice.
2. **Field Caution Tape** - Fields must have a barrier to keep parents and other players at bay. While not 100% effective YSFL has found this to be advantageous for creating at least a barrier where YSFL field reps can manage parents. You may use yellow or orange caution tape with stakes, these can be purchased at any Home Depot or Lowes. *Please note: The YSFL considers this a critical item and if your field does not comply with this request it may affect your hosting status for the future.*
3. **Gate entry fee** – \$5 per adult (12 and up); \$2.00 per child (6-11 yrs) (0-5yrs free). No charge for Coaches with current YSFL Badge and NO Charge for YSFL tournament players. Current YSFL Coaches Badges will have an original logo and have a original signature on them. No original badge = no free entry. *All fields MUST charge these exact fees, alterations to pricing is not allowed.*
4. **Team Coolers** – Teams may bring coolers with reasonable snacks to the field for their teams only, but no other coolers are allowed.
5. **How to manage your gate** - If you are unable to have a gate entrance at your fields and have to charge by cars, you MUST look into the cars and charge per person in the car per point # 2 rules. You may not charge a flat rate for the cars. You may not charge an additional fee for parking. Only per person according to point #2 above. It is the fields responsibility to check the coaches badges against their ID’s to ensure they are not using some other coaches badge.
6. **Referees & Officials** - YSFL pays for and handles all Insurance and Referee costs. In addition YSFL officials will manage the referees activities and schedule for the games. Fields must provide a spot for referees to change if they can.
7. **YSFL Field Lease Fees** - YSFL will invoice your organization on the Monday after the game. Payment of this invoice MUST be made by NO LATER THAN Wednesday following the games. Teams should wait for the invoice to pay as some discount provisions may be made if you have excessive doubleheader games.
8. **Concession Stand** – Teams that offer additional items at their concession stands always make more money. There are always travel teams at your fields and they *always* have double header games that force them to stay at the field to watch all their games. Offering more than Hamburgers and Hot Dogs makes them stay. Smoke permeating the field from good smelling food items will make people eat more. Offer combos. (i.e. Chicken strips/Fries and Drink for \$x, Ribs cooked on grill)
9. **Coach or Parent Complaints** - Any issues such as amount of gates fees, referee complaints, field times etc, MUST be fielded by your YSFL representative at the field. The Field Director should NOT become involved in these matters. Refer all questions to the YSFL offices.
10. **Fights** – In low level fight situations typically YSFL Referees and field administrators will intervene and should be left to manage the process. In larger fight situations you should help the YSFL by doing what you can to calm the situation down. YSFL relies on 911 services to resolve larger disputes. Please allow YSFL Field Directors to make this call.
11. **Medical Issues** – Through many years of experience YSFL relies on 911 Medical Services to manage on field medical emergencies. They are the only ones qualified to deal with such events.
12. **Game Field Opening Time** - For the first 3 weeks of the season your staff should be at the field 2 ½ hours prior to the game, for games 4-6 be at field 1 ½ hours early to the field. *You will lose gate revenues if you arrive late, teams panic early in the season and get to fields VERY EARLY.*
13. **YSFL Clerk** - If the YSFL clerk is not at the field please call Sandy at (813) 728-6747.

14. **YSFL Certification Office/Tent** – Fields **MUST** have a place for the YSFL Directors to check in teams. If the only place is outside, then fields MUST provide a tent, table and 2 chairs with extension cord access to power for the check process.
15. **Field Striping** – Fields Management are responsible for striping the fields. 100-yard field with a playing area of 40 x 80 yards and two 10-yard end zones with hash marks down the middle of the field every 5 yards. (see below for design layout). THIS IS CRITICAL THAT THE FIELDS ARE THE CORRECT SIZE. Incorrectly marked fields will definitely affect your hosting status for next season.
16. **Chains and markers** - You will need a set of chains for each field along with field yard and end zone markers for **ONE SIDE OF FIELD ONLY**. IT IS NOT ACCEPTABLE TO HAVE A FIELD HAVE DAMAGED OR NO CHAINS AT ALL
17. **Field Security** – Fields may have their own security if they wish, however based on our many years of experience we choose to use the 911 route for liability purposes. If you are going to use an off duty police officer be aware that because they are “off duty” they and we can be sued as they are operating as a civilian in that capacity.
18. **Field Address** - Please check your state tournaments website and verify your address and location is correct.
19. **YSFL Field Agreements** - Read over your field agreement to make sure you understand all details and if you have any questions please call Sandy at (813) 728-6747.

Thank you for your time and assistance in hosting an YSFL field!

