



GUIDELINES FOR YSF FIELD DIRECTORS

All field Directors should read this document as it outlines the items of importance for running a field for YSF.

1. **Field Schedules** – Field schedules are available on each state tournaments websites. Chose the “Field Schedules” menu choice and choose the “location” schedule type. There is no need to post these as the YSF Certification office will have multiple copies of these schedules for posting at the fields.
2. **Field Caution Tape *IMPORTANT*** - Fields ***must have a barrier that is at least 10 yards back*** from the sideline, to keep parents and other players at bay. While not 100% effective YSF has found this to be advantageous for creating at least a barrier where YSF field reps can manage parents. We prefer some kind rope type process with an adequate number of secure stakes hammered into the ground. These can be purchased at any Home Depot or Lowes. *Please note: The YSF considers this a critical item and if your field does not comply with this request it may affect your hosting status for the future. We will have our certification personnel review this barrier.*
3. **Gate entry fee** – \$6 per adult (10 and up); \$2.00 per child (6-10yrs) (0-4yrs free). **NO** charge for Coaches with a current YSF Badge and **NO** Charge for YSF tournament players. Current YSF Coaches Badges will have the following: Coach ID (under the season tournament year), the current year AND an original logo and have the coaches age division detailed. Please report any suspicious ‘coach badge swapping” to YSF.
4. **Team Coolers** – Teams may bring coolers with reasonable snacks to the field for their teams only, but no other coolers are allowed.
5. **How to manage your gate** - If you are unable to have a gate entrance at your fields and must charge by cars, you **MUST** look into the cars and charge per person in the car per point # 2 rules. You may not charge a flat rate for the cars. You may not charge an additional fee for parking. Only per person according to point #2 above. It is the fields responsibility to check the coach’s badges against their ID’s to ensure they are not using some other coaches’ badge.
6. **Referees & Officials** - YSF pays for and handles all Insurance and Referee costs. In addition, YSF officials will manage the referee’s activities and schedule for the games. Fields must provide a spot for referees to change if they can.
7. **YSF Field Lease Fees** - YSF certification staff will have an invoice for the day’s games and payment of this invoice **MUST** be made at **the end of the day’s games.**
8. **Concession Stand** – Teams that offer additional items at their concession stands always make more money. There are always travel teams at your fields and they *always* have double header games that force them to stay at the field to watch all their games. Offering more than Hamburgers and Hot Dogs makes them stay. Smoke permeating the field from good smelling food items will make people eat more. Offer combos. (i.e. Chicken strips/Fries and Drink for \$x, Ribs cooked on grill)
9. **Coach or Parent Complaints** - Any issues such as amount of gates fees, referee complaints, field times etc., **MUST** be fielded by your YSF representative at the field. The Field Director should **NOT** become involved in these matters. Refer all questions to the YSF offices.
10. **Fights** – In low level fight situations typically YSF Referees and field administrators will intervene and should be left to manage the process. In larger fight situations you should help the YSF by doing what you can to calm the situation down. YSF relies on 911 services to resolve larger disputes. Please allow YSF Field Directors to make this call.
11. **Medical Issues** – Through many years of experience YSF relies on 911 Medical Services to manage on field medical emergencies. They are the only ones qualified to deal with such events.
12. **Game Field Opening Time** - For the first 2 weeks of the season we suggest your staff be at the field 2 ½ hours prior to the game, for games 3-5 be at field 1 ½ hours early to the field. *You will lose gate revenues if you arrive late, teams panic early in the season and get to fields **VERY EARLY.***

13. **YSF Clerk** - If the YSF clerk is not at the field please call Sandy at 813-728-6747.
14. **YSF Certification Office/Tent** – Fields MUST have a place for the YSF Directors to check in teams. *If the only place is outside, then fields MUST provide a tent, table and 2 chairs with extension cord access to power for the check process.*
15. **Field Striping** – Fields Management are responsible for striping the fields. 100-yard field with a playing area of 40 x 80 yards and two 10-yard end zones with hash marks down the middle of the field every 5 yards. (see below for design layout). **THIS IS CRITICAL THAT THE FIELDS ARE THE CORRECT SIZE. Incorrectly marked fields will affect your hosting status for next season.**
16. **Chains and markers** - You will need a set of chains for each field along with field yard and end zone markers for ONE SIDE OF FIELD ONLY. **IT IS NOT ACCEPTABLE TO HAVE A FIELD HAVE DAMAGED OR NO CHAINS AT ALL**
17. **Field Security** – Fields may have their own security if they wish, however based on our many years of experience we choose to use the 911 route for liability purposes. If you are going to use an off-duty police officer be aware that because they are “off duty” they and we can be sued as they are operating as a civilian in that capacity.
18. **Field Address** - Please check your state tournaments website and verify your address and location is correct.
19. **YSF Field Agreements** - Read over your field agreement to make sure you understand all details and if you have any questions please call Sandy at 813-728-6747.

Thank you for your time and assistance in hosting an YSF field!

