



Please read all this Coaches Email update it has crucial information for all coaches planning on participating.

ALL DEADLINE DATES (some dates have been shifted back a little due to late start date of the season)

- Jan 31st All teams must be registered
- Jan 31st All Schedule deposits must be submitted (Not an extra amount a portion of your player fees)
- Feb 1st All schedule requests must be submitted
- Feb 22nd Schedules will be released
- Mar 6th First game of the season
- Mar 20th Last date to add players to your teams

REGISTER TEAM NOW!!! YOU ARE RUNNING OUT OF TIME DEADLINE – Jan 31st 8 days left!

All returning teams must re-register for the 2021 season. If you are a new team and you pretty much know you are going to participate in the tournament for this upcoming season and you know the details of the age division, team name etc. you should go ahead and “Register your Team” at <http://youthspringfootball.com/register-a-team/> this process is **FREE**. (If you have changes to your team details these can be made later once you have more specific facts) Remember our system allows you to register all your teams in one go. Team administrators can choose the “Administrator” choice when registering their team, this will provide that person with the capability of logging in with a single user name and password and seeing all their clubs team information at the same time as a result.

2021 NEW STATE CHAMPIONSHIP FORMAT!!

We have decided to create a new format for our state championships. The Conference AND State championship games will now be on the SAME weekend at a large event at the Austin Tindall Sports Complex in Orlando. It will now be billed as the “YSF State Championship Weekend” event. Both the Conference Championship and State Championship games will be held on the weekend of May 1st and 2nd. Conference championship games will be on the Saturday and the State games on the Sunday. All 40 teams from the 10 age divisions qualifying for the conference championship games will now attend this event and compete on 4 fields, and the winners will play the next day at the stadium on the Sunday. All pro bowl players will also attend this event for their jersey presentation and to practice with their respective teams.

SEASON DATES

For this season we have pushed the season start date back 3 weeks to help with Covid timelines. The season dates will be as follows:

- Regular Season Games 3/6, 3/13, 3/20, 3/27 and 4/3
- Wildcard Playoffs (all teams qualify) 4/10, Regional Championships 4/17
- State & Conference Championships 5/1 & 5/2

LEAGUE MAGIC SOFTWARE

YSF operates a completely online management system for coaches and teams to run their teams. If you are a NEW team, and you register your team/s you will receive an email within 24 hours with your user name and password (plus training video) for your team console. If you are a RETURNING team once you are registered you can use your same user name and password from the 2020 season. If you have forgotten it, you can click on the “Forgot Password” link. Returning teams, don’t forget League Magic allows you to import your players from the 2020 spring season. If your club uses League Magic for your FALL program as well you can also import your players from your fall program.

SCHEDULE DEPOSITS ARE NOW DUE BY JANUARY 31st

Due to the size of the tournament YSF requires all teams to place a portion of their player fees down by January 31st 2021 to be eligible for a spot on the schedule. This is NOT AN EXTRA AMOUNT but rather a portion of each of your player fees for your team. EACH TEAM is required to put down \$800 of their player FEES – If a club has more than ONE team then this amount is \$600 per team. You can achieve this “deposit” by either getting each of your players to pay a portion of their fees, or the coach or club can pay this amount and then reimburse themselves once the players begin to pay. Please do not procrastinate and find yourself off the schedule due to this deadline. Call Sandy at 813 728 6747 or sandy@youthspringfootball.com to make other arrangements if you need an extension.

START MAKING PLAYER PAYMENTS NOW

The ONLINE player payments portal is now open. Teams and/or Players can begin making payments now. It is ok for players to pay BEFORE your team is registered or their names have been added to your rosters, their payments will wait in the system until teams are registered and rosters set up. (All these paid player fees contribute towards your schedule deposits). Payments can be made online at <http://youthspringfootball.com/make-a-payment/>. Checks can be made out to YSF and mailed to P.O. Box 260183, Tampa FL 33685. If paying by check please use the "Coach Disbursement Form" to send these in, form available at the website <http://youthspringfootball.com/docs/Coaches-Disbursement-Form.pdf>

DIFFERENT WAYS TO HANDLE PLAYER PAYMENTS

YSF will require teams that are collecting player payments at their own fields/clubs to pay those fees immediately to YSF for that player to participate in a game. ***Players will NO LONGER be able to take the field beyond the deadline, without being marked paid, whether they paid their clubs or not.*** Call Sandy at 813 728 6747 or sandy@youthspringfootball.com to make alternative arrangements if you have issues with payments.

Here are the different ways teams can manage their payments:

1. Teams that choose to pay YSF with an "en-bloc" amount for a group of their players from ALL their teams must inform YSF (by email) once those amounts have been submitted, with details on which players those en-bloc amounts should be applied to PRIOR to that week's games. YSF will then apply those en-bloc payments to each of the players.
2. Teams can still receive payments at their fields and then go online as administrators and pay YSF for their series of players through the online payment portal. These payments will then be applied by YSF.
3. Individual parents/players can obviously still go direct to the online payment portal and pay for their own children themselves. <http://youthspringfootball.com/make-a-payment/>
4. If a team has purchased a set of early payment coupons these teams should email YSF to inform them which players they want those coupons applied to.

NO PLAYER THAT SHOWS UNPAID ON THE SYSTEM WILL BE ALLOWED TO TAKE THE FIELD PAST THE DEADLINE DATE OF MARCH 13TH, 2021 REGARDLESS OF WHETHER THEY HAVE PAID THEIR OWN ORGANIZATION, UNLESS THIS TEAM HAS AN ARRANGEMENT WITH YSF. IF A TEAM DOES NOT HAVE ENOUGH PLAYERS DUE TO THIS NEW RULE, THE TEAM WILL STILL BE ALLOWED TO PLAY THE GAME WITH THOSE INELLEGIBLE PLAYERS, BUT THEY WILL FORFEIT THE GAME.

PLAYOFFS & SEEDING & TRAVEL

Remember YSF has a couple of unusual processes

- EVERY team goes to the 1st round of the playoffs (Wildcard round). We have always done this because the tournament is so large that we have no way of guaranteeing an equal strength of schedule for all teams.
- Every team will likely have one bye week, because every team will be required to travel outside of their region to play one of their regular season weeks where they will play a *double* header game. We do this deliberately to mix up the teams. As a result you may go to play at your local regional field but end up playing a team from outside of your region. This provides for some excitement of not playing the same teams as you just finished playing in the fall. *(Please note some teams may be exempt from this travel option because they are remote)*
- After the regular season YSF does offer a D3 bowl game opportunity for teams that may not have had much success in their 5 games. This is a option that can be chosen prior to the wildcard playoffs if you wish.

SUBMIT YOUR SCHEDULE REQUESTS NOW!

Remember YSF offers a flex schedule system for their tournament. This means teams are able to request certain custom schedule requests for their team. In the fall season certain age groups have to play at a certain time. In the YSF if you have players in other sports or some of your players out for holidays etc, you can request a schedule change for a given date and play later or earlier as you wish. The deadline for these Schedule requests is Monday Feb 1st 2021. COACHES MUST PROVIDE THESE REQUESTS **BY EMAIL** TO THE YSF BY THIS DEADLINE, otherwise the teams' schedule will be final.

PRE-SEASON CERTIFICATION DATES

The YSF provides pre-season certification events in every city to allow teams to get their players certified early before the start of the season. Save time and don't end up in the "1st game long line nightmare". Get some of your players certified early by attending one of the Pre-season certification events. You can certify your players incrementally, (get some done early others at the field etc). The calendar of these certification events and locations will be released onto the website by Jan 31st 2021 <http://youthspringfootball.com/certification-dates/> Teams can also certify their players at the game fields for the first 3 weeks of the season. Clubs can add new players to their teams up until March 20th. Don't get caught in long lines certify as many of your players in advance of the 1st game.

TEAMS ARE RESPONSIBLE FOR THEIR OWN PLAYER AND BIRTH CERTIFICATE UPLOADS

YSF has in the past assisted teams with uploading their photos and birth certificates. *WE WILL NOT BE DOING THIS IN 2021!!!* The online system is so easy to use teams can take their own time to do this. You will be sent away from the certification desk and told to upload your own documentation if you arrive with incomplete paperwork. Please watch the League Magic video and do this yourselves...it is easy!

<https://www.youtube.com/watch?v=fp5XC1UDKaE&t=12s>

DID YOU REGISTER YOUR TEAM BUT NEVER RECEIVED YOUR USER NAME AND PASSWORD?

If you have registered your teams for this season but cannot find or do not see your user name and password email, call Sandy at 813 728 6747 or sandy@youthspringfootball.com immediately.

ADDITIONAL INSURED CERTIFICATES

Teams can request "Additional Insured Certificates" for their practice fields for FREE. However take the time and ask the field ownership EXACTLY what they want on the certificate. It is usually the *legal* name of the facility AND their address. Save time and please make sure of this information and don't make me do the certificate twice!

QUICK TUTORIAL ON THE PLAYER CERTIFICATION PROCESS

Here are the three scenarios. ...

If your players traffic lights look like this you only have to bring the player and their documents will be certified

Player Certification	Expires	
1) Player Status		<input checked="" type="checkbox"/>
2) Upload Player Photo	7/1/2020	<input type="checkbox"/>
3) Upload Birth Certificate	7/1/2030	<input type="checkbox"/>
4) Birth Certificate Verified	7/1/2030	<input checked="" type="checkbox"/>
5) Liability Waivers Received	7/1/2030	<input checked="" type="checkbox"/>
6) Medical Waivers Received	7/1/2030	<input checked="" type="checkbox"/>
7) Certify Player		<input type="checkbox"/>

Pending Certification

If your players traffic lights look like this you must bring the player, their original birth certificate, a player OR parent ID and the two signed liability forms.

Player Certification	Expires	
1) Player Status		<input checked="" type="checkbox"/>
2) Upload Player Photo	7/30/2021	<input type="checkbox"/>
3) Upload Birth Certificate	7/27/2034	<input type="checkbox"/>
4) Birth Certificate Verified		<input type="checkbox"/>
5) Liability Waivers Received		<input type="checkbox"/>
6) Medical Waivers Received		<input type="checkbox"/>
7) Certify Player		<input type="checkbox"/>

Not Certified

If your players traffic lights look like this i.e. a mix of green and red lights. This means the players photograph may have expired. You must bring the player, original birth certificate, player or parent ID. If the forms show a green light then no forms are necessary.

Player Certification	Expires	
1) Player Status		<input checked="" type="checkbox"/>
2) Upload Player Photo		<input type="checkbox"/>
3) Upload Birth Certificate	7/27/2034	<input type="checkbox"/>
4) Birth Certificate Verified		<input type="checkbox"/>
5) Liability Waivers Received		<input type="checkbox"/>
6) Medical Waivers Received		<input type="checkbox"/>
7) Certify Player		<input type="checkbox"/>

Not Certified

HOW TO HANDLE COACH BADGES

League Magic software manages users and coaches in the system SEPARATELY. USERS are provided with passwords to make changes to team's information, COACHES are now just for purposes of receiving a badge.

Watch the training video to understand how to do this. <https://www.youtube.com/watch?v=fP5XC1UDKaE&t=12s>

1. USERS - If you want a coach or person to enter information into their own team's consoles then they must become a USER. *The person who registered the team has become an automatic administrator.* Administrators can add additional users by clicking on the Users/User Management menu and choosing "add user" then that new person will receive their own email with their own user name and password, allowing them to make changes to their teams. Administrators can limit additional user's access to specific teams and activities by choosing the User Access menu section.
2. COACHES – are now added only for the purposes of receiving a YSF badge. (They will not receive a user name and password for the system). Folks that have been added as USERS must also be added to the coaches section in order to get their badges. Each team is allowed 6 badges for all coaches, admins and team moms. Clubs with multiple teams can combine their badges having more coaches on one team than another if you want (Have 4 teams? = 24 badges total). *Very Important* - Coaches that coach on multiple teams are only counted as ONE badge. If a coach is already in the system for one team, use the "Add existing coach" button to place them onto an additional team, their information and photos will be imported across and that way their badge counts as only ONE badge.

COMMON QUESTIONS COACHES ASK

- **Is it ok if my players have different colored helmets** - Yes
- **Do you allow players outside of the age groups to still play in that age group** (example if 12U is for 11 and 12 year olds can a 10 year old still play) - Yes YSF allows players to play up ONE age division.
- **When can I start adding players to the console** - You can start adding them now
- **How do I delete a player** - The way in which you delete a player is you actually de-activate them. Click on the player, and choose "NO" for the radio button that says "Is player on active roster"
- **Instructions for coach backgrounds** - If you upload a coaches badge from the recently ended fall season, the coach traffic light will automatically turn green. However if your coach is planning on doing a background check, you MUST then manually check the "Background Check Completed" box and this will prompt the system to keep checking the background program and as soon as the person is approved then their badge will be approved. If you do not check this box your coach will remain dormant until you do.

JAMBOREES

YSF encourages jamborees but does NOT manage or govern them with certification control. (i.e. players are NOT certified in order to play in a jamboree). Jamborees are run by the various clubs. We provide tents with YSF certification staff at jamborees for you to certify your players for the regular season games. Without YSF being completely responsible for certifications it is possible that you may play against a player that is not the correct age in a Jamboree. It is our experience that most coaches do not do this, but YSF does not vouch for every jamboree player. JAMBOREES ARE FUN AND WORTH PARTICIPATING IN, BUT PLAY IN JAMBOREES AT YOUR OWN RISK. The following jamborees are currently scheduled. More will be added as we get closer to the season.

- *Plant City Dolphins (Plant City) Sat Feb 27th Buck Chapman 813-507-9963*
- *Volusia Raiders (University City) Sat & Sun Feb 20th & 21st Jeff Walters 386-848-8835*
- *Dover Patriots (Dover) Feb 20th Curtis Grooms 813-562-8105*
- *Okeechobee Brahmans (Okeechobee) Feb 27th Tarrance Pryor 863-801-7030*
- *Inbound Warriors (St Cloud) Feb 13th Bri Kincade 352-665-3179*
- *North Tampa Pride/NT Titans (Tampa) Feb 13th 813-480-7502*

Any other teams that are having a jamboree should email their jamboree date information to Sandy@youthspringfootball.com and YSF will be happy to assist you with marketing.