



COACHES EMAIL UPDATE # 1 – 2020 SEASON

Please read all of this Coaches Email update it has crucial information for all coaches participating.

REGISTER YOUR TEAMS NOW!! (DEADLINE JAN 20th) (RETURNING teams must re-register for 2020)

If you know the details of age division, team name etc you should go ahead and "Register your Team" at <http://youthspringfootball.com/register-a-team/> this process is **FREE**. (Changes to your team details can be made later once you have more specific facts) Our system now allows you to register multiple teams ALL AT ONCE. Once you register your team you will receive an email with your user name and password to the new League Magic system.

SCHEDULE DEPOSITS ARE NOW DUE!! (Deadline extended to 1/12/20)

If not paid already, schedule deposits were supposed to be paid by the first week of January, 2020 to be eligible for a spot on the schedule. Remember this deposit is NOT AN EXTRA amount but rather a *portion of your player fees* for your team. (Achieve this deposit by having each of your players pay a little or pay it yourselves and reimburse yourselves once the players pay). *EACH TEAM is required to put down \$800 of their player fees*. If a club has more than one team then this amount is \$600 x each team. Please do not procrastinate and find yourself in schedule jeopardy due to this deadline. You can pay this deposit online at <http://youthspringfootball.com/make-a-payment/>. Call Sandy at 813 728 6747 or sandy@youthspringfootball.com to make other arrangements if you need an extension.

START MAKING YOUR PLAYER PAYMENTS NOW!

The ONLINE player payments portal is now open. Payments for players can be made online at <http://youthspringfootball.com/make-a-payment/>. For checks they can be made out to YSF and mailed to P.O. Box 260183, Tampa FL 33685. Use the "Coach Disbursement Form" to send these, this form is available at the website <http://youthspringfootball.com/docs/Coaches-Disbursement-Form.pdf>

NEW LEAGUE MAGIC SYSTEM

The old Team Console management system is now called League Magic. It looks a little different but is still the same basic system. There is a training video in the email that you will receive once you register your team or you can go here to view it <https://www.youtube.com/watch?v=fP5XC1UDKaE&t=12s>. Remember *you do NOT have to have paid for your players to add them into the League Magic System. Just go ahead and add them*. If a player decides not to play you can just mark them as "inactive". Don't forget previous players that played with you before can now be imported by using the "Add existing players" button. This is a lot easier than re-entering them.

CAN'T FIND YOUR USER NAME AND PASSWORD BUT YOU REGISTERED?

If you have registered your teams for this season but cannot find or do not see your user name and password email, call Sandy at 813 728 6747 or sandy@youthspringfootball.com immediately.

EXPIRED PHOTOS

If a photograph of one of your players who you imported into the system from a previous season shows "expired", simply delete the photo and add a new one. This will then obviously require that player to be re-certified. Once YSF has certified players no photos or birth certificates can be deleted.

SCHEDULE RELEASE DATE & SEASON START DATE

The schedule will be released on approximately Feb 11th. All teams will play in their local regions for the first week of games so you can anticipate no travel that first week. . The first game of the 2020 season will be Saturday Feb 22nd 2019.

NEW WAY OF HANDLE ADMIN USERS AND COACHES *Very Important section*****

The new system handles users and coaches in a new way now, in that users of the system and coaches are now managed SEPARATELY. USERS are provided with passwords to make changes to team's information, COACHES are now just for purposes of receiving a badge. Watch the training video to understand how to do this.

<https://www.youtube.com/watch?v=fP5XC1UDKaE&t=12s>

1. USERS - If you want a coach or person to enter information into their own team's consoles then they MUST become a user. *The person who registered the team has become an automatic administrator.* Administrators can add additional users by clicking on the Users/User Management menu and choosing "add user" then that new person will receive their own email with their own user name and password, allowing them to make changes to their teams. Administrators can limit additional user's access to specific teams and activities by choosing the User Access menu section.
2. COACHES – these are now added ONLY for the purposes of receiving a YSF badge. (They will not receive a user name and password for the system). Folks that have been added as USERS must also be added to the coaches section in order to get their badges. Each team is allowed 6 badges for all coaches, admins and team moms. Clubs with multiple teams can combine their badges having more coaches on one team than another if you want (Have 4 teams? = 24 badges total). Coaches that coach on two teams are counted as ONE badge. If a coach is already in the system for one team, use the "Add existing coach" button to place them onto an additional team, their information and photos will be imported across and that way their badge counts as only ONE badge.

SUBMIT SCHEDULE REQUESTS NOW Do not delay on this!!!!

The deadline for Schedule requests is Sunday Jan 20th. COACHES MUST PROVIDE THESE REQUESTS TO THE YSF BY THIS DEADLINE, otherwise the teams' schedule will be final. Teams that do not submit a schedule request and cannot make a game as a result will forfeit the game and be charged a \$300 penalty fee. Teams will not be allowed to continue to play until the penalty is paid. The YSF schedule is an extremely complicated process that is very time consuming. Schedule changes are extremely unfair to the YSF staff AND the other team. Send schedule requests to sandy@youthspringfootball.com

Examples of Schedule requests that should be emailed to YSF:

1. Coaches that are coaching 2 teams
2. Spring break bye weeks, or maybe you want 2 bye weeks
3. Request specific Game time ranges. i.e. your team needs to play later in the day
4. Preferred travel dates (every team is required to travel outside of their home region ONE time per season)
5. Preferred travel fields i.e. your team would like to travel to a certain area and make a weekend of it
6. Avoiding certain times – i.e. your coaches have a wedding, track meets, or other events etc.

ADDITIONAL INSURED CERTIFICATES

Teams can request "Additional Insured Certificates" for their practice fields for FREE. However take the time and ask the field ownership EXACTLY what they want on the certificate. Please don't make me do them twice!

GAME JERSEYS FROM \$9

YSF has teamed up with a 3rd party vendor to provide basic game jerseys for a very reasonable price. Various colors are available. Price is \$9 for Youth, \$11 for adults. Numbers can be screen printed onto jerseys for \$5 per side of the jersey. He has these jerseys in Florida in stock on hand in multiple colors for quick delivery. Do not delay if you want some of these, stocks will run out. Call Chuck on 813-892-0797 fivestarathletic@gmail.com.



CHEER LEADING

Teams may not realize this but we offer a very unique cheerleading program as well. Teams ages can be combined together to make it easier to enter. Please call or email our Cheer Coordinator Denasa Spratley 813-315-0795 heavenlyangels474@gmail.com for information about this program. You can also read what we offer here <http://youthspringfootball.com/docs/Cheer-Program-What-We-Offer.pdf> and a cheer brochure here <http://youthspringfootball.com/docs/Cheer-Flyer-PDF.pdf>

TEAM CONSOLE FOR CHEER TEAMS

If you have cheer teams and football teams, remember the cheer program is run through a separate database. When you register your cheer teams you will receive a different user name and password to access those teams on League Magic than you do for your football teams. Your cheer and football teams no longer appear on the same team console page as they did before.

ADDING COACHES

I have noticed that folks are filling out the online information form on our website thinking they are adding themselves as coaches to League Magic. You add coaches to your team console INSIDE the software at the same place you add players on your team page. Use the "Add Coaches" button. If a coach does not have a fall badge from the previous fall season they must do a background here, which they can access here <http://youthspringfootball.com/background-checks/>. Read the Coaches badge instructions here <http://youthspringfootball.com/docs/Coaches-What-To-Do-Document.pdf>

CERTIFICATION SCHEDULE

You can get your players certified incrementally or all at the same time by the following methods:

- The YSF provides many PRE-SEASON certification events in every city. The calendar of these certification events and locations will be released onto the website by Jan 15th, 2020. <http://youthspringfootball.com/certification-dates/>
- The YSF provides certification tents at every jamboree event held by the various teams in all cities.
- You can get your players certified at every game field for the first 3 weeks of the YSF season.

PLAYER PAYMENTS *This is a very important NEW rule for the 2020.*

YSF will require teams that are collecting player payments at their own fields/clubs to pay those fees immediately to YSF for that player to participate in a game. ***Players will NO LONGER be able to take the field beyond the deadline, without being marked paid, whether they paid their clubs or not.*** Call Sandy at 813 728 6747 or sandy@youthspringfootball.com to make alternative arrangements if you have issues with payments.

Here are the new rules:

1. Teams that choose to pay YSF with "en-bloc" amounts for their teams must inform YSF (by email or a call) once those amounts have been submitted, which players those en-bloc amounts should be applied to PRIOR to that week's games. YSF will then apply those en-bloc payments to each of the players.
2. Teams can still receive payments at their fields and then go online as administrators and pay YSF for a series of individual players through the online payment portal. These players will then be applied by YSF.
3. Individual parents/players can obviously still go direct to the online payment portal and pay for their players themselves. <http://youthspringfootball.com/make-a-payment/>
4. If a team has purchased a set of early payment coupons these teams should email YSF to inform them which players they want those coupons applied to.

NO PLAYER THAT SHOWS UNPAID ON THE SYSTEM WILL BE ALLOWED TO TAKE THE FIELD PAST THE DEADLINE DATE OF MARCH 7TH, 2020 REGARDLESS OF WHETHER THEY HAVE PAID THEIR OWN ORGANIZATION, UNLESS THIS TEAM HAS AN ARRANGEMENT WITH YSF. IF A TEAM DOES NOT HAVE ENOUGH PLAYERS DUE TO THIS NEW RULE, THE TEAM WILL STILL BE ALLOWED TO PLAY THE GAME WITH THOSE INELLEGIBLE PLAYERS, BUT THEY WILL FORFEIT THE GAME.

TEAMS ARE RESPONSIBLE FOR THEIR OWN PLAYER AND BIRTH CERTIFICATE UPLOADS

YSF has in the past assisted teams with uploading their photos and birth certificates. *WE WILL NOT BE DOING THIS IN 2020!!!* The system is so easy to use teams can take their own time to do this. You will be sent away from the certification desk and told to upload your own documentation if you arrive with incomplete paperwork. Please watch the League Magic video and do this yourselves...it is easy!

D1 and D2 SITUATION

As most of you all know YSF allows coaches and clubs to decide whether their teams are D1 or D2. We have tried multiple systems over the years to try and resolve this in the best way. Through the test of time this seems to be the best way. The following criteria still applies:

- ALL teams will pretty much play some teams of the opposite division designation (i.e. a D1 team playing a D2 team)
- In most cases we try to have you play as many games as is possible within your own designation
- If your game is "out of designation" (i.e. you are a D2 and playing a D1 team) neither the score, the result, nor the points for or against will affect either team's record. It will be as if you did not play the game at all for seeding purposes.
- YSF reserves the right prior to the post season to re-designate teams we feel were in the wrong division, up or down. This decision is rare and is taken only in extreme circumstances. (i.e. when it is very obvious the team is in the wrong division)

JAMBOREES

Very Important: YSF encourages jamborees but does NOT manage or govern them with certification control. (i.e. players are NOT certified before they play in a jamboree). Each jamboree is run by various clubs. We provide tents with YSF certification staff at jamborees for you to certify your players for the regular season games. It is possible that you may play against a player that is not the correct age. It is our experience that most coaches do not do this in jamborees, but YSF does not vouch for jamboree players. JAMBOREES ARE GREAT FUN AND WORTH PARTICIPATING IN, BUT PLAY IN JAMBOREES AT YOUR OWN RISK. The following jamborees are currently scheduled. More will be added as we get closer to the season.

Plant City Dolphins Feb 8th Buck Chapman 813-507-9963

Dover Patriots Feb 15th Curtis Grooms 813-562-8105

North Tampa Pride Feb 8th Chris Mattear 813-728-7844

Mulberry Panthers Feb 15th Chris Smith 863-241-1861

Okeechobee Feb 15th Tarrance Pryor 863-801-7030

St Cloud Feb 8th David Rivette 321-303-1529

Any other teams that are having a jamboree should email the information to Sandy@youthspringfootball.com and I will be happy to assist you with marketing.